



PERMISSION / CONSENT FOR DISCLOSURE
OF EDUCATION / PUPIL RECORDS

Pursuant to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g), the regulations interpreting FERPA (specifically 34 C.F.R. § 99.30), and Wis. Stat. § 118.125(2)(e), I, _____, as parent/legal guardian to _____,
[parent/legal guardian name] [student name]

a pupil in the School District of Poynette (District), hereby consent to disclosure to

_____ of any personally identifiable information from this pupil's education /
[name of non guardian]

pupil records maintained by the District or any other personally identifiable information concerning this pupil learned from those education / pupil records. The purpose of this disclosure is (to be completed by legal guardian: _____

_____.
[example: "to facilitate exchange of student education information with step-parent"]

Please check the boxes below to indicate if you would like to share additional :

- ☐ I would like the individual named above to receive:
☐ Mailings ☐ Parent Portal access ☐ Infinite Campus Messenger general/priority messages

Non guardian's contact information:

Phone # (_____) - _____ - _____ and email _____

This authorization shall be effective until revoked in writing by me. A copy of this authorization shall be deemed as effective as the original.

Dated this _____ day of _____, 2024.

(Signature of Parent/Legal Guardian of _____)
[student name]

Office Use:

- ☐ One copy will be kept on file in the school office
☐ One copy will given to the parent/guardian



SCHOOL DISTRICT OF Poynette

PO Box 10, Poynette, WI • (608) 635-4347
www.poynette.k12.wi.us

What does this form do?

Allows a non-guardian designee to view student records such as a grades report, meals account, or attendance record.

What does this form NOT do?

Allow a non-guardian designee to make any decisions (such as educational, medical, etc.) or sign any forms on behalf of the student.

**[A Power of Attorney - Delegation of Parental Powers](#) form is available for extending decision making authority to an individual who is not a legal guardian.*