

**BOARD OF EDUCATION MEETING
MONDAY, DECEMBER 17, 2012
POYNETTE HIGH SCHOOL IMC**

President Lucey called the meeting to order at 7:00 p.m. in the High School IMC. This meeting agenda was noticed in the December 12, 2012 issue of the Poynette Press and posted in various areas of the community. Roll Call: Present – Lucey, McIlrath, Noble, Scherneck, Tomlinson, Wilkinson. Absent: Hoffmann. Administration: Shappell, Sutton, Chittick, Mair, Hoernke, Hausser. District residents and the press were present.

Motion by Scherneck/Wilkinson to approve the agenda. Motion carried with all present voting yes.

Motion by Scherneck/Tomlinson to approve the minutes of the October 29 and November 19, 2012 meetings. Motion carried with all present voting yes.

Motion by Wilkinson/Lucey to approve the Treasurer's Report as presented. Motion carried with all present voting yes. Donations to the district include 1) Knight's of Columbus, Alliant Energy, and PAD Parent's Club.

REPORTS:

Student-Mack: Reported on the successful National Honor Society Book Exchange including a \$102.53 donation to the Leukemia and Lymphoma Society; Blood Drive postponed until January 21; FBLA successful toy drive for Toys4Tots; FFA successful fruit sale; Oral Communications II class project involving Channel 15 – NBC; winter sports results.

Chittick: Safety and Crisis Plan was reviewed. Elementary-level assessment process continues to be improved and promoted.

Mair: Budget modifications required as a result of bond refinancing have been determined. Student lunch payment options were added to the Infinite Campus parent portal. Reviewing compliance with federal Maintenance of Effort requirements for local dollars spent locally.

Hoernke: Professional development focused on coherent curriculum, intensive literacy practices, and well-structured lessons was followed by individual teacher resolutions toward accomplishing Vision 2020 goals. Recent administrator classroom visits found 85% were attaining class learning goals. Future work will be on continual improvement of assessment processes and student engagement in classroom activities.

Shappell: Continued work on administrative evaluations, 2013-14 budget, and administrative retreat for January.

Sutton: The Penny Drive raised over \$900 with great assistance from the community. The Food Drive netted over 1,600 food items for the Poynette food pantry. The Report Card Committee is finalizing the new standards based process. All elementary students will receive them starting September, 2013; Middle School will commence September, 2014. The next half-day professional development will focus on language arts and Daily Five. The eighth grade leadership team visited Sauk-Prairie to observe some “21st century school” processes. Liddia Lemke was awarded the Youth Service Award.

Board: The Curriculum Committee met with administrators to discuss standards based grading and plans for distance learning and alternatives. The Facilities Committee met and discussed green chemical cleaning, back-up generators, finalizing of referendum project, warranty on Arlington boiler repair, future projects on the horizon by the Athletic Booster Club, plus costs and sponsorships for replacing the school

sign on Highway 51. The Finance/Policy Committee continues to review personnel handbook and policy book assistance programs.

CHROMEBOOK INTRODUCTION: Board members were given their chromebooks with guidelines for personal use.

SINGLE START TIME DISCUSSION: The latest projection by our current school bus contractor estimates district costs would about double from \$300,000 annually to about \$600,000 annually if a change to a single bus route and uniform starting time for all grades was implemented.

EARLY GRADUATION REQUESTS: Nine students have submitted applications to graduate after completing their requirements at the end of first semester. Most plan to work to generate funds for starting college next fall.

BUDGET REVISION FOR BOND REFINANCING: Action must be taken by the board to make adjustments to the current budget.

2013-14 CALENDAR DISCUSSION: Discussions with the PEA continue regarding a calendar allowing more concentrated time for professional development.

PERSONNEL UPDATE: There have been several coaching resignations and aid hires.

LAND USAGE AND FFA DONATION AGREEMENT: Discussions are on-going regarding rental of district land for crops and involvement of FFA in the crop production process.

MAINTENANCE PURCHASE: Discussion of purchase of a floor scrubber which is in current budget.

DISTANCE LEARNING UPDATE: Discussion of mandatory technology update (approximately \$40,000) and renewal of annual license (about \$10,500) for distance learning offerings. Internal options are available which minimize the need for continuing the program.

VISION 2020 UPDATE: Updated specifics will be announced at January inservice.

INSURANCE COMMITTEE UPDATE: The committee will be meeting December 18.

EMPLOYEE HANDBOOK UPDATE: Conversational meetings continue with PEA and PAST in the process of developing a mutually beneficial employee handbook.

DISTRICT ADMINISTRATOR EVALUATION PROCESS: An evaluation process has been developed for discussion by the board.

PROFESSIONAL DEVELOPMENT OPPORTUNITIES: The WASB Annual Convention will be January 23-25.

ACTION ITEMS: Motion by Scherneck/McIlrath to approve all requests for early graduation if all criteria are met. Motion carried with all present voting yes. Motion by Lucey/McIlrath to accept with appreciation the donation of \$1,830 by PAD Parent's Club. Motion carried with all present voting yes. Motion by Scherneck/Noble to modify the 2012-13 budget under Fund 39: Revenue – New bond proceeds \$3,835,000; New bond premium \$78,861; Expenditures – Debt retirement costs \$77,973; Principal repayment \$3,680,000; Interest due \$154,485. Motion carried with all present voting yes.

Motion by Lucey/Schernecker to accept the retirement notice of Audrey Johnson in appreciation of her five years of service effective February 28, 2013. Motion carried with all present voting yes. Motion by Lucey/Schernecker to accept the resignation of Brittney Jackson as JV volleyball coach. Motion carried with all present voting yes. Motion by Lucey/Wilkinson to accept the resignation of Julie Karman as freshman volleyball coach. Motion carried with all present voting yes. Motion by Lucey/McIlrath to accept the resignation of Brad Anderson as middle school girls basketball coach. Motion carried with all present voting yes. Motion by Lucey/Schernecker to offer a wage memo to Terri Fiore as non-certified educational aide. Motion carried with all present voting yes. Motion by Lucey/Schernecker to offer a wage memo to Heather Snyder as certified educational aide. Motion carried with all present voting yes. Motion by Lucey/Schernecker to offer a wage memo to Davy Tomlinson as middle school girls basketball coach. Motion carried with all present voting yes. Motion by Schernecker/Noble to purchase a floor scrubber not to exceed \$7100. Motion carried with all present voting yes. Motion by Lucey/McIlrath to not continue paying the annual subscription fee for distance learning services. Motion carried with all present voting yes.

Motion by Lucey/Wilkinson to go into closed session at 8:18pm as per Wis Stats 19.85(1)(b)(c)(f) for consideration of performance of employee and for financial, medical, social or personal histories or disciplinary data of specific persons. Motion carried on a roll call vote with all present voting yes.

Motion by Wilkinson/Schernecker to return to open session at 8:56pm. Motion carried with all present voting yes.

Motion by Wilkinson/Schernecker to adjourn at 8:57pm. Motion carried with all present voting yes.

These minutes are subject to approval at the next meeting of the Board of Education.

Richard Wilkinson, Clerk