

SCHOOL DISTRICT OF POYNETTE

POLICY/FINANCE COMMITTEE

MINUTES

APRIL 23, 2012

Greg Schernecker called the meeting to order at 5:30 P.M. Committee members Randy Hoffmann and Jeff Noble were present. In addition Nancy Mair, Matt Shappell, Brian Sutton, JayHausser and David Westhoff were present.

The first two agenda items addressed the logistics for developing the Employee Handbook that must be in place by July 1, 2013. The Committee discussed working with Boardman & Clark law firm or the WASB to review possible templates that have been created for school districts in the state of Wisconsin.

Jeff Noble expressed his belief that collaborating with the employees to develop the Handbook was crucial to its acceptance and credibility. It was pointed out that several school districts have already created their Employee Handbooks and they have been placed on their school district web sites. It was recommended that we review them as we develop our Handbook.

The Committee next reviewed the two Board Policies that were being considered by the board at the April 23rd Board meeting. The Committee approved the English Language Learners Policy and tabled the 4-K Policy so that it could include language addressing the guidelines for early entrance to the 4-K program.

The Committee reviewed several fiscal documents that were presented by Nancy Mair, Business Manager and David Westhoff, Interim District Administrator. Nancy Mair indicated that it was unlikely that the Health Insurance Plan design would be modified for the 2012-13 school year since it would require collective bargaining. This would automatically impose the ACT-10 provisions that would nullify the existing collective bargaining agreement.

Salaries and Benefits for the teaching staff will be determined once the Health and Dental Insurance costs are calculated. The master agreement between the Board and Poynette Education Association calls for a 2.5% total package increase for the 2012-13 contract year.

The Committee reviewed the projected General Fund Equity for the 2011-12 and 2012-13 fiscal years. It appears that the 2011-12 General Fund equity will increase by approximately \$180,000 and the 2012-13 will decrease by \$245,000.00. The projected General Fund equity at the end of the 2012-13 fiscal year is \$2,900,000.00

The Committee recommended the approval of the use of contingency funds to insulate the west and north wall of the central office building. The cost is estimated at \$1,800.00.

The next Policy/Finance Committee meeting is scheduled for Monday, May 21st starting at 5:30 P.M.