

**SCHOOL DISTRICT OF POYNETTE  
REGULAR MEETING OF THE BOARD OF EDUCATION  
HIGH SCHOOL INSTRUCTIONAL MEDIA CENTER (IMC)  
MONDAY JANUARY 15, 2018**

President Kathleen Lucey called the meeting to order at 7:05 pm. The meeting was noticed in the January 11, 2018 issue of the Poynette Press and posted in various areas of the community. Roll Call: Burke, Hall, Lucey, Noble, Redell, Thays, Tomlinson. Administration: Dallman, Fischer, Hoernke, Pritzl Hazard, Shappell. Press was also present.

Motion by Noble/Tomlinson to approve the agenda. Motion carried with all present voting yes.

Motion by Noble/Hall to approve the minutes of the December 18, 2017 meeting. Motion carried with all present voting yes.

Motion by Tomlinson/Thays to approve the Treasurer's Report. Motion carried with all present voting yes.

### **Reports**

#### Administrator reports

- Ms. Dallman informed the board of Business Office activities that included the Second Friday Pupil Count, preparation for calendar year end, and ACA reporting.
- Mr. Fischer's report to the board included an update on the work of the district's paraprofessionals who offer support to students, and the success of the Early Childhood teacher providing services to student in the home versus the classroom.
- Dr. Hoernke highlighted for the board the high school activities that included the start of Three-Act Play practice and the Science Olympiad competitive season, plans for an upcoming professional development day for teachers, and the announcement of the Poynette High School FCE teacher, Ms. Darcy Miller who has been awarded the Wisconsin 2017-18 VFW Teacher of the Year.
- Dr. Pritzl informed the board of upcoming professional development day plans for middle school teachers, a departmental review of the Forward Exam release, an upcoming 8th Grade Art show, the start of middle school winter sports and co-curricular clubs, and the recognition of four Poynette middle school students who placed in the top eleven for the "Patriot's Pen" Essay Contest.
- Mr. Hausser informed the board of elementary staff professional development including kindergarten team work on literacy standards alignment and literacy support at the individual student level, a 5th grade debate unit intended to increase research and presentation skills, an upcoming professional development day school site visit to DeForest for 3rd through 5th Grade staff, and a Kindergarten through Second Grade team Lucy Calkins training with CESA 5.
- Mr. Shappell informed the board of details for the upcoming state school board convention, and the outcome of a voluntary water test sampling of faucets in the district's three buildings resulting in further testing and communications to parents and staff.

#### Board Member Reports

- The Curriculum Committee reported to the board of discussion and recommendations for an overnight Ice Fishing Club trip, a Forward Exam review, a required annual Educational Options notice, a 2018-19 School Year Calendar review, 2018-19 Open Enrollment seat capacities, and a facilities update of instructional spaces.
- The Facilities Committee did not hold their meeting prior to the January 15th board meeting and will have a report at the February board meeting.
- The Policy/Finance Committee informed the board of their review of the district's annual audit, a auditing services vendor request for proposal, a 2018-19 WiSNO food service cooperative agreement, a required annual Educational Options notice, a discussion of health and other insurance, and a Community Facilities Advisory Committee update.

### **Information and Study**

The board heard overnight field trip requests.

The board heard a State School Board convention update.

The board had a Forward Exam discussion.  
The board heard an insurance update.  
The board heard a review of annual audit findings.  
The board reviewed a Facilities study/solution update.  
The board reviewed a 18-19 WiSNP food service agreement.  
The board had a 18-19 calendar discussion.  
The board reviewed 18-19 open enrollment seats.  
The board reviewed a auditor contract service vendor agreement.  
The board reviewed the annual Educational Options requirement.  
The board reviewed a possible preliminary notice of non-renewal.  
The board reviewed a personnel update.

### **Action Items**

Motion by Lucey/Thays to approve donations of \$4,000.00 from the Poynette Music Parents to the High School Music Department for the 2018 Spring Music Trip and \$3,000.00 from the PAD Parents Club to the Poynette Middle School for technology enhancements. Motion carried with all present voting yes.

Motion by Tomlinson/Burke to approve the overnight field trip for the Poynette Ice Fishing Club to participate in the Wisconsin State Ice Fishing Tournament in Minocqua, WI on February 16th and 17th, 2018. Motion carried with all present voting yes.

Motion by Burke/Noble to renew the 66.0301 intergovernmental agreement: Whereas the School Districts as listed in this document desire to enter into a cooperative relationship to (1) reduce their respective costs in purchasing food, beverages, supplies, and USDA Foods processing, storage and transportation services for use in the school district's Child Nutrition Program(s) for the school year and beyond, and (2) to educate district representatives with regard to ongoing Child Nutrition Program challenges and regulations, and (3) to make the most efficient use of power by enabling them to cooperate with each other on a basis of mutual advantage; Be it hereby resolved that the member districts of the Wisconsin School Nutrition Purchasing Cooperative shall share the fees for a procurement consultant and cooperative coordinator, plus reasonable and necessary expenses, through administrative fees paid through approved vendor agreements and through membership dues, pursuant to section 66.0301 of the Wisconsin Statutes. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Tomlinson to approve the 2018-19 School Calendar as presented. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Burke to approve open enrollment seats for 2018-19 as presented: Space available at all grade levels in regular education programs. Special education programs seats include Early Childhood through Kindergarten: 0 seats, Elementary Special Education: 2 seats, Middle School Special Education: 0 seats, High School Special Education: 2 seats, Grades EC through 12 Speech and Language Program: 0 seats. Motion carried on a roll call vote with all present voting yes.

Motion by Noble/Redell to approve Miller, Brussell, Ebben and Glaeske, LLC as the annual audit vendor for June 2018 to June 2020, with an optional one or two-year extension as determined at the rates presented. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Noble to approve the 2017- 18 School District of Poynette Accountability and Educational Options Report as presented. Motion carried on a roll call vote with all present voting yes.

Consideration of action to approve preliminary notice of non-renewal. None needed.

Motion by Lucey/Thays to approve the resignation of Julie Vulich, teacher, effective January 15, 2018. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Hall to convene into a closed session of the board of education at 7:36 pm pursuant to Wisconsin State Statute 19.85 1 (c ) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons: personnel. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Thays to reconvene into open session at 7:56 pm. Motion carried with all present voting yes.

Possible action on items discussed on closed session. None needed.

Motion by Lucey/Noble to adjourn at 7:56 pm.

These minutes were approved by the Board of Education at their February 19, 2018 regular board meeting.

Randy Tomlinson, Clerk