

## XI. General Public Relations TAB K

1. Building and Grounds
  - a. Group Definitions. The district recognizes that there are various categories of groups that exist in the community that use district indoor and outdoor facilities. As a prerequisite of use, these groups must provide proof of insurance or obtain a waiver from the District. The categories are defined in one of the following groups:

### **Group I Official Student/School Activities**

Any organized group or organization directly connected with Poynette Schools (student councils, school athletic teams, workshops, student organizations, student art displays, etc.) These groups must have a designated faculty member to supervise. This also includes meetings or activities of the Board and Administration of the District for school activities. Fees would not be charged for activities. Charges may occur for services rendered such as clean-up or food service staff time and for damages to facilities.

Examples: Referendum meetings, athletic programs, music groups, clubs, appointed committees.

### **Group II School Affiliated Groups**

Any organized group or organization whose primary purpose is to assist the school in its mission in providing for students and whose fund-raising activities flow to district student activities in their entirety. These groups must be approved by the board. Fees would not be charged for activities. Charges may occur for services rendered (this includes such things as custodial, food service staff time, etc) and any damages to the facilities.

Examples: Board Recognized groups including: Arlington Parents Club, Dekorra Community Club, Poynette K-8 Parent Organization, Poynette Athletic Booster Club, Poynette Music Parents and the Friends of the Fine Arts.

### **Group III Youth Oriented Non-Profit Activities**

Activities conducted by community groups whose mission is to serve school aged students. These are primarily comprised of District residents providing civic, athletic, educational, or cultural activities. Fees may be charged on the basis of activities with entry fees or where fund raising takes place. This does not apply to one-time registration fees for the organization. Charges may also occur for services rendered (this includes such things as custodial, food service staff time, etc) and any damages to the facilities.

Examples: Groups including: 4-H, Girl Scouts, Boy Scouts, Panther Youth Association, Boys Youth Basketball, community T-ball, softball and baseball and summer leagues not sponsored by the school.

**Groups IV Civic, Community Activities**

Activities and organizations located within the school district and are not for profit and organized for non-political service to the community. Fees may be charged on the basis of services rendered (this includes such things as custodial, life guards, food service staff time, etc) if fund raising activities occur. Charges may also occur for any damages to the facilities.

Examples: Groups including: recreation leagues, community clubs, adult walkers, water exercise/aerobic classes.

**Group V Activities for profit, Individual Purpose Facility Use and out of District Groups**

This would include any organizations or individuals from the community or any individual or group from outside the district that request facility use. Fees would be charged for such use. Charges may also occur for services rendered (this includes such things as custodial, life guards, food service staff time, etc) and any damages to the facilities .

Examples: Birthday parties, music lessons, private tutoring, sports lessons for fee, community businesses and any use by individuals or groups from outside of the school district.

Draft August 10, 2009  
Revised September 10, 2009