

**SCHOOL DISTRICT OF POYNETTE
EMPLOYMENT APPLICATION FOR NON-CERTIFIED STAFF**

PERSONAL INFORMATION:

Name:	
Address:	Home Phone: Work Phone:
City/State/Zip:	Expected Salary Range:
<p>Have you ever been convicted of, or do you presently have pending any violations of law other than minor traffic violations? (In accordance with Sate Law, pending charges or convictions will not be used or considered unless they are substantially related to circumstances particular to the position.) (Failure to check the appropriate box may affect employment.) <input type="checkbox"/>No <input type="checkbox"/>Yes If yes, explain.</p> <p>The School District of Poynette reserves the right to conduct a criminal background check prior to offering a contract to an individual.</p>	<p>Date of Birth: (required for background check)</p> <p>Email</p>

Position:	
Date you can start:	Salary Desired:
Are you employed now?:	May we contact your employer: <input type="checkbox"/> No <input type="checkbox"/> Yes
Have you ever applied to this District before? <input type="checkbox"/> Yes <input type="checkbox"/> No	When?:

EDUCATION AND TRAINING:

School	Name and Location	Graduated		Major Subjects	GPA
High School		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
College/ University		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Other (Specify)		<input type="checkbox"/> Yes	<input type="checkbox"/> No		

OTHER INFORMATION:

Subjects of special study or research work:
Special training:
Activities: (civic, athletic, etc.)
Please list all states/countries in which you have resided:

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FORMER EMPLOYERS:

Date Month/Year	Name and Address of Employer	Phone #	Salary	Position	Reason for Leaving
From:			\$		
To:			Per:		
From:			\$		
To:			Per:		
From:			\$		
To:			Per:		
From:			\$		
To:			Per:		

REFERENCES: Give the names of three persons not related to you, whom you have known at least one year.

Name	Email	Address	Phone	Business	Years Acquainted

You may attach information that describes any education, training or experience you have had which is not covered above, such as correspondence courses, in-service training, or volunteer work, etc. which you feel is relevant to the job for which you are applying. Also include relevant licenses or certificates. (Be Specific)

I certify that the statements made in this application, and in any document submitted by me with this application, are true and correct and understand that my employment may be terminated for any misstatement, misrepresentation, or omission of fact on this application. The completion of this application and acceptance by the School District of Poynette does not imply a guarantee of employment. I hereby authorize the School District of Poynette, without liability, to contact prior employers (present if authorized) or reference given by me and authorize said employers or references to make full response to any inquiries by the School District of Poynette in connection with this application for employment. I further authorize the School District of Poynette to perform criminal background checks, driver's license checks and/or any other background checks the School District of Poynette deems necessary. I understand that my employment at the School District of Poynette may be affected by information disclosed by such background checks. I acknowledge that I have read this section and understand it.

Signature:

Date:

It is the policy of the School District of Poynette that no person may be denied employment, or be denied the benefits of, or be discriminated against in any activity because of the person's sex, color, ancestry, disability, marital status, race creed, age, use of lawful products, arrest or conviction record, honesty testing, national origin, pregnancy or childbirth, sexual orientation, genetic testing, or military service membership as required by s.111.31-111.395.13, Wis. Statutes. **School District of Poynette**

