

**SCHOOL DISTRICT OF POYNETTE  
REGULAR MEETING OF THE BOARD OF EDUCATION  
HIGH SCHOOL INSTRUCTIONAL MEDIA CENTER (IMC)  
MONDAY, APRIL 23, 2018**

President Kathleen Lucey called the meeting to order at 7:00 pm. The meeting was noticed in the April 19, 2018 issue of the Poynette Press and posted in various areas of the community. Roll Call: Hall, Lucey, Noble, Redell, Thays, Tomlinson. Absent: Burke. Administration: Dallman, Fischer, Hoernke, Pritzl, Hazard, Shappell.

**Seat Board Members:**

Mr. Shappell congratulated the re-elected board members, Lucey, Noble, Thays. The re-elected board members took the oath of office previous to the start of the meeting.

**Election of Officers:**

Motion by Hall/Tomlinson to nominate Kathleen Lucey for the office of President. Motion by Tomlinson/Noble to close nominations and cast a unanimous ballot for Kathleen Lucey to fill the office of Board President. Motion carried on a voice vote with all present voting yes.

Motion by Thays/Hall to nominate Ron Redell as Board Vice President. Motion by Noble/Lucey to close nominations and to cast a unanimous ballot for Redell to fill the office of Board Vice President. Motion carried with all present voting yes.

Motion by Lucey/Redell to nominate Randy Tomlinson as Board Clerk. Motion by Thays/Noble to close nominations and to cast a unanimous ballot for Tomlinson to fill the office of Board Clerk. Motion carried with all present voting yes.

Motion by Lucey/Hall to nominate Jeff Noble as Board Treasurer. Motion by Tomlinson/Thays to close nominations and to cast a unanimous ballot for Noble to fill the office of Board Clerk. Motion carried with all present voting yes.

**Selection of CESA 5 Representative:**

Kevin Thays accepted the invitation to a continue to serve as the CESA 5 Representative. Motion by Hall/Lucey to nominate Kevin Thays as the CESA 5 Representative for the 18-19 school year. Motion carried on a voice vote with all present voting yes.

**Select Committee members and chairs:**

President Lucey appointed all board committee positions and committee chairpersons to remain the same as last year:

Facilities Committee: Tomlinson (Chair), Burke

Curriculum Committee: Lucey (Chair), Thays

Policy/Finance Committee: Noble (Chair), Redell, Hall

Approval of Board President as ex officio (non-voting) member of all committees who may act as chair in chair's absence. No action taken.

Motion by Noble/Redell to approve the agenda. Motion carried with all present voting yes.

Motion by Noble/Thays to approve the minutes of the March 19, 2018 and April 11, 2019 meetings. Motion carried with all present voting yes.

Motion by Tomlinson/Lucey to approve the Treasurer's Report. Motion carried with all present voting yes.

**Reports**

Student Council Representative, Morgan Burke, informed the board of upcoming events including eight high school students who will be participating in the State Forensics Competition, the High School Spring concert, a NHS (National Honor Society) sponsored blood drive, and the Top 10 Capital Conference Banquet.

## **Administrative Reports**

- Ms. Dallman reported to the board the results of a DPI (Department of Public Instruction) Food Service audit, the distribution of WRS (Wisconsin Retirement System) information and individual statements to staff, and work on insurance renewals and budget.
- Mr. Fischer informed the board of the Safety Committee meeting discussions of the Wisconsin School Safety Grant recommendations and a review of Tornado Drill procedures, the Special Education Team work on collaborative teaching, crisis prevention and management, and Lucy Calkins Reading and Writing, and a Title program evaluation.
- Dr. Hoernke informed the board of high school students' participation in various Forensic and Music competitions and upcoming Fine Arts events, the schedule of annual Wisconsin State Exams for each high school grade level, upcoming senior year end events, and the success of the High School Science Olympiad State Competition by bringing an example of the winning project which was a robotic arm designed by the team with the aid of a 3D printer.
- Dr. Pritzl informed the board of Middle School events that included the Math Team taking 2nd place in their division at a recent Wisconsin State Math Council Meet, a building wide Fine Arts Night, the Spring Concert, the first track meet, the English Department use of Lucy Calkins in middle school classrooms, and the upcoming schedule of 8th grade graduation events.
- Mr. Hausser's report to the board included a successful 4K screening day, the Elementary Math Team taking first place in a Wisconsin Dells Competition, a STEM day for 5th grade students, and the ongoing professional development with staff on the Lucy Calkins reading program.
- Mr. Shappell informed the board of the impact inclement weather has had on the school calendar resulting in extending release times on the last day, a review of dates for upcoming facility related meetings, and guidelines from the WASB (Wisconsin Association of School Boards) on if and how board and staff members can advocate for referendum.

## **Board Member Reports**

- The Curriculum Committee informed the board of discussions and recommendations on an overnight field trip request for a Spanish trip to Mexico in 2019, a scholarship proposal, college credit coursework for Start College Now (two year), and Early College Credit (four year), an assessment update of state and local assessments schedule and parent opt out procedures, curriculum updates of 2nd Step curriculum and Lucy Calkins Reading/Writing, a textbook discussion on adopting novels and programs, a technology update of e-Rate and infrastructure, and a facilities study discussion.
- The Facilities Committee informed the board of discussions and recommendations on a water quality update, an Arlington Early Learning Center update including a repaving project, a facilities study update/discussion, a safety security plan discussion/update, a facilities budget update, and a Summer Project update including carpet in the 1-8 building, painting, and rooftop units replacement, gym floors refinishing, and tile projects in the high school and the pool.
- The Policy/Finance Committee reported to the board of discussions and recommendations on a scholarship proposal, parental requests to opt out of testing, a board committee: structure discussion, Early College Credit (UW) and Start College Now (Tech) preliminary requests for 2018-19, a first reading of policy updates, Technology purchases, 2018-19 Health and other Insurance contract renewals, the 2018-19 Preliminary Budget proposal, a staffing Discussion of 2018-19 contracts, etc., a discussion of possible employee handbook changes; first reading, and a facilities study update.

## **Information and Study**

The board heard a food service report.

The board reviewed 2018-19 lunch and milk rates.

The board heard overnight and out of state field trip requests.

The board reviewed a scholarship proposal.

The board reviewed the parental requests to opt out of testing process.

The board reviewed Early College Credit (UW) and Start College Now (Tech) preliminary requests for 2018-19.

The board reviewed Curriculum proposal(s).

The board reviewed a first reading of Policy updates.

The board reviewed technology purchases.

The board reviewed Facilities purchases.

The board reviewed 2018-19 Health and other Insurance contracts: renewal.

The board reviewed a 2018-19 Preliminary Budget proposal.

The board had a staffing discussion for 2018-19 contracts, etc.

The board had a discussion of possible employee handbook changes; first reading.

The board reviewed a Personnel update on filling open positions and staff retirements and resignations

The board heard a Facilities Study update.

### **Action Items**

Motion by Lucey/Redell to accept with appreciation the following donations: \$200 from the Arlington Lions Club to assist with needs for diabetic students, a new Canon Pixma Pro-100 Digital Photo Printer from Rachel Shuster of A Thousand Words Photography to the High School Art Department, a donation of two trumpets to the Middle School Instrumental Music program from Jamie and Wendy Gavinski, and \$200 from Ethel Mueller for the Herbert C. Mueller Senior Scholarship. Motion carried on a voice vote with all present voting yes.

Motion by Lucey/Noble to maintain the 2018-19 lunch and milk at their current rates, as presented: Lunch Grades K-5, \$2.80 and Grades 6-12, \$2.90, Breakfast Grades 1-12 \$1.65, Lunch Adults \$4.00 and Breakfast, \$2.50, and milk \$.40 (all no change from 17-18). Motion carried on a voice vote with all present voting yes.

Motion by Lucey/Thays to approve the 2018-19 Spanish Club Trip as presented. Motion carried on a voice vote with all present voting yes.

Motion by Lucey/Hall to approve the Harmony Grove scholarship proposal as presented. Motion carried on a voice vote with all present voting yes.

Motion by Lucey/Thays to grant the district administrator authority to review and decide on parent requests for opting out of allowable state testing. Motion carried on a voice vote with all present voting yes.

Motion by Lucey/Tomlinson to approve the preliminary list of requested Early College Credit and Start College Now courses and related expenses for 2018-19. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Thays to approve the presented curricular updates and textbooks. Motion carried on a roll call vote with all present voting yes.

Motion by Noble/Tomlinson to approve the first reading of policy updates as presented:

Bylaw 0152 – Officers (Revised)

Policy 0155 - Committees (REVISED)

Policy 1210 - Board - District Administration Relationship (REVISED)

Policy 2271 – Early College Credit Program (Revised)

Policy 2411 – School Counseling and Career Planning (Revised)

Policy 2510 – Adoption of Textbooks (REVISED)

Policy 3160 Professional Staff /4160 Support Staff– Physical Examination (Revised)

Policy 3217 Professional Staff/ 4217 Support Staff/ 5772 Students – Weapons (Revised)

Policy 5113.01 – Part-Time Open Enrollment (Revised)

Policy 5330 – Administration of Medication/Emergency Care (Revised)

Policy 5410 -- Promotion, placement and Retention (Revised)

Policy 5460.01 – Diploma Deferral (Revised)

Policy 5830 – Student Fundraising (Revised)

Policy 6605 – Crowdfunding (New Policy)

Policy 8309 - Open Meetings Requirements of Non-Board Committees (NEW)

Policy 8605 – Use of Electronic Wireless Communication Devices by District Employees Who Operate Policy 9130 – Public Requests, Suggestions, or Complaints (REVISED)

Policy 9140 – Citizens' Advisory Committees (REVISED)

Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Hall to approve technology purchases of up to \$30,000.00 for Chromebook additions and replacements and services, switches, updated cabling (to handle more traffic), and updated fiber between the two buildings with the understanding that the total amount was over \$90,000.00 but the application of our eRate discount and additional grant brings the district's responsibility to approximately \$9,000.00. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Tomlinson to approve the purchase of: two replacement roof top units for the High School, not to exceed \$30,000.00, and the replacement food service equipment consisting a walk in freezer unit and installation, not to exceed \$80,000.00, from fund 50. Motion carried on a roll call vote with all present voting yes.

Motion by Noble/Redell to approve the renewal of insurance provider contracts, Quartz Health Insurance and Student Assurance (student accident insurance) and district HRA contributions at the rates presented. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Noble to approve the preliminary 2018-19 budget with expenditures and subsequent levied amounts for funds: 10, 80, 38 and 39 as presented and thus giving authority to administration to utilize up to \$350,000 in fund balance.

	Audited 2016-17	Unaudited 2017-18	Budget 2018-19
GENERAL FUND (FUND 10)	11,600,069.22	11,960,212.00	12,260,366.00
SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)	195.00	0.00	0.00
SPECIAL EDUCATION FUND (FUND 27)	1,617,578.78	1,709,868.00	1,695,699.00
DEBT SERVICE FUND (FUNDS 38, 39)	1,185,975.29	1,182,787.00	1,461,798.00
CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)	0.00	0.00	0.00
FOOD SERVICE FUND (FUND 50)	414,326.89	465,000.00	450,000.00
COMMUNITY SERVICE FUND (FUND 80)	41,188.63	41,752.00	49,000.00

Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Thays to approve a \$1,000.00 wage increase for 100% full time equivalent teaching staff for the 2018-19 year, with the amount being prorated for staff at less than 100%. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Hall to approve teaching contracts with applicable wage increase as presented:

Kevin Amundson	Patricia Hathaway	Paul Lendobeja	Julie Rogness
Kelly Anderson	Scott Hazard	Nathan Leu	Dakota Rohling
Todd Anderson	Jennifer Hecht	Kelsey Loughran	Robyn Rylander
Krista Andringa	Katilyn Heintz	Peggy Maurer	Sarah Santas
Colin Bazsali	Mackenzie Hendrickson	Amanda McQueen	Laurel Schudlach
Cassandra Bjork	Amy Hodgeman	Katherine Milewski	Vicki Sukowski
Amy Borchart	Leah Hover-Preiss	Courtney Milkent	Tom Tenpas
Anne Crawford	Jon Howe	Darcy Miller	Stephanie Thompson
Jennifer Cross	Jennifer Hubbard	Gabrielle Morton	Paula Timmerman
Kevin Digman	Cawley Hubner	Marcia Nachreiner	Megan Trantow
Terri Dzioba	Jason Jennings	Margaret Nehmer	Carrie Udell
Mary Elsing	Tyler Johnson	Alex O'Connor	Meghan Visger
Carly Endle	Greg Kallungi	Eric Odden	Sara Wagner
Joel Ferkovich	Mary Kennedy	Alycia Olson	Kelly Wagner

Jane	Feuerstein	Trista	Kershaw	Sara	Pafford	Michelle	Wallace
Kevin	Frehner	Amy	Koch	Amy	Pederson	Stephanie	Weckerly
Zachary	Gavin	Halley	Koelsch	Patricia	Petersen	Amanda	Wendt
Lisa	Goldschmidt	Kessa	LaBlanc	Bridget	Pionke	Pamela	Wentz
Jill	Graeve	Allison	Larson	Maria	Pittner	Dustin	Williams
Linda	Grosklaus	Molly	Laufenberg	Heidi	Puterbaugh	Kathryn	Yanna

Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Noble to approve paraprofessional wage increase of \$0.30 per hour for 2018-19, beginning July 1, 2018. Motion carried on a roll call vote with all present voting yes.

Motion by Noble/Thays to approve increasing teacher base rate from \$36,800.00 to \$37,300.00 effective for 2018-19 contracts and have that change reflected in the Teacher Salary and Benefits Guide. Motion carried on a roll call vote with all present voting yes.

Consideration of action on accepting staff retirements and resignations. None needed

Motion by Lucey/Tomlinson to offer a teaching contract to Linda Grosklaus, Speech and Language Teacher. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Noble to convene into a closed session of the board of education at 7:54 pm pursuant to Wisconsin State Statutes 19.85 1 (C) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons and 19.85 (e) deliberating the use of public properties. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Thays to reconvene into open session at 8:19 p.m.

Possible motion to approve administrative and quasi administrative compensation increases for the 2018-19 contract year as presented. No action taken.

Motion by Lucey/Noble to grant the District Administrator authority to explore the Arlington Fire Department's request for an easement to allow access and possibly update necessary utilities on property owned by the District with the understanding that any lease agreement will come before the Board for review and approval. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Noble to adjourn at 8:20 p.m.

These minutes were approved by the Board of Education at their May 21, 2018 regular board meeting.

Randy Tomlinson, Clerk