SCHOOL DISTRICT OF POYNETTE
REGULAR MEETING OF THE BOARD OF EDUCATION
HIGH SCHOOL IMC
MONDAY, NOVEMBER 18, 2013

President Lucey called the meeting to order at 7:00 p.m. Roll Call: Cibulka, Lucey, McIlrath, Noble, Redell, Tomlinson, Wilkinson present. Administration: Jay Hausser, Mark Hoernke, Alan Chittick, Nancy Mair, and Matt Shappell. Press was also present.

Motion by McIlrath/Tomlinson to approve meeting agenda with all present voting yes. Motion carried.

Motion by Noble/Lucey to approve minutes of the September 9, 2013 and October 28, 2013 meetings with all present voting yes. Motion carried.

Motion by Wilkinson/Redell to approve the Treasurer's Report with all present voting yes. Motion carried.

Reports:
Student Council Representative - Mitch Mickelson - FBLA members participated in the Leadership Conference in Madison. Sophomores completed their WKCE testing. Winter sports began their practices.
Shappell: Jay Hausser officially started today as the Interim PreK-8 Principal as did Sara Wagner as Dean of Students. Educator Effectiveness training is going well. Staff are starting to be led through the rubrics by administrators. There are many professional development opportunities throughout the district -- all of which are aligned to our initiatives and district goals. Coffee with the Administrators and District Open House will be November 20.
Chittick: The number of Kindergarten students who didn't attend 4K is 8; 7 of these students scored above state benchmark. 1 student scored at the benchmark. 93% (80/86) of Kindergarten students met the state benchmark in the PALS reading assessment. 1 of the 6 students not scoring at benchmark has IEP. In 1st grade 100% scored above the state benchmark. Specially designed reading instruction is being provided to students with the greatest need as follows: 1st grade - 6%; 2nd grade - 6%; 3rd grade - 4%; 4th grade - 7%; 5th grade - 9%.
Mair: At MASBO meeting we received an overview of the mock school bus accident training. We were informed of the pros and cons of the new IRS Flex plan language for grace periods or new $500 carry-over option. We will be updating the Board and Insurance Committee with the HRA laws and options to Other Post Employee Benefits. We are recommending the purchase of a new oven for the high school kitchen. The oven will be purchased with Food Service funds and is part of the 2013-14 budget. Alan Chittick and I are reviewing our Special Education plan and budget as Medicaid information becomes available. State and Federal laws require our local (tax supported) expenditures for special education needs remain constant
Hoernke: Students and staff honored veterans with both a full-course breakfast and assembly last week. Ms. Crowley's classes prepared and presented breakfast for a full classroom of local veterans and Mr. Ferkovich's band and Ms. Graeve's chorus performed patriotic songs during the assembly. Drama club performed their One Act play, Omniscience and The Wheelbarrow Man, at the Waunakee High School Auditorium. The judges were very impressed with our students… pointing out the energy and chemistry of the actors/actresses. A committee of our high school teachers are currently working on the day-to-day logistics of an assessment and reporting system that increases student achievement. Their work includes developing suggestions for more efficient and accurate communication, the assignment of letter grades in relation to rubric scores, and strategies that will assist the student in providing strong evidence of their learning.
Hausser: On November 11th, the middle school students attended the Veteran's Day Assembly at the high school. The Elementary School participated in their own Assembly organized by Mr. Sutton. On November 15th the staff and students had an appreciation day for Mr. Sutton.

The elementary teachers have been working in their teams on Professional Development days to examine their evidence for the report cards. Ms. Niemeyer, Mrs. Morrissey and I have been working with them on these days. The transition enters a new phase with the addition of a Dean of Students, Sara Wagner, and myself as the interim principal.

Curriculum Committee: The committee reviewed the Smarter Balanced Assessment which is being considered as the annual testing tool for Elementary students. An overview of potential questions indicated the possibility of significantly raising the bar for deeper thinking and analysis that would be required of our younger students. The committee also received an update on the Standards Based Report Cards.

Facilities Committee: The softball field construction timeline is still 'enclosed by Thanksgiving'. Water to the football field is still in progress with three quotes being worked on. Our experts disagree on the method to remedy the detention pond issue. Quotes are being obtained. Replacing some of the 50+ year old kitchen equipment in the high school was discussed.

Finance/Policy Committee: The committee reviewed the 2013-14 budget, addressed the food service equipment issue, looked at future technology needs, and discussed the Early Childhood transportation options. In addition they looked at the process for reviewing the NEOLA policies and the job description for the new Dean of Students.

Information and Study

Annual Safety Plan Review and Presentation: Administration presented the calendar for the numerous meetings scheduled over the next six months to review and update as needed the diverse elements of the School Safety Plan.

NEOLA Policy Update: The Policy/Finance Committee will review the policy book in stages over the course of several meetings. Policy will then be brought to the full board for review and discussion.

Insurance Update: A representative from Associated Financial attended and shared the industry estimate for premium increase is approximately 12%. In the next few months we will review our policy and usage; this information will be used to create a plan for 2014-15.

Equipment Purchase for District Food Service Kitchen: The current ovens are 50+ years old. Food service is now financially self sustaining (no monies needed from general funds). A long term plan is being developed to increase traffic flow at the 1-8 building. Updating equipment and service areas will allow for more menu flexibility. Paula Larabee recommends the Blodgett oven for its fast recovery time, higher consumer rating and more features.

Early Childhood Transportation: Currently a paraprofessional drives one of our vans and parents are temporarily transporting the remaining students. Classroom needs dictate that we need to bring the paraprofessional back into the classroom for student support. Administration recommends that the district utilize GoRiteway to provide EC transportation as this lessens our liability exposure, allows for less wear and tear/maintenance on vans, assures timely transport and allows access to 'regular' van during the week.

Dean of Students Job Description: The first reading of the proposed policy to formalize the job description for the new Dean of Students position was presented.

Personnel Update: Mr. Hausser will be interim PreK-8 Principal for the remainder of the 2013-14 school year. A contract addendum is proposed for Sara Wagner to become Dean of Students for the remainder of the 2013-14 school year. Ashley Frazer's long term substitute agreement will be extended to take over Ms. Wagner's classroom for the remainder of the school year. A wage agreement is proposed to Dori Kaltenberg for 9th grade Girls Basketball.

Ms. Graeve resigned from co-curricular: middle school play. Ms. Anderson resigned from co-curricular: middle school forensics. Amber Erickson, Paraprofessional, submitted her resignation effective November 27.

Action Items

Motion by Lucey/McIlrath to accept with appreciation the donation of $1,000 from John and Karen Wasserburger to the Cross Country Team, the donation of $2,704 from the Poynette Parents Club to the District for the

following: $90 for the purchase of a “puzzle” die cut, $2,054 for the purchase of 2 classroom amplification systems, and $560 for the purchase of subscriptions to the *First in Math* website, the donation of $1,294 from Poynette Basketball Club for High School Boys Basketball away uniforms, and the donation of $1,771 from the Poynette Booster Club for the High School Auxiliary Gym Floor art work. Motion carried with all present voting yes. Motion by Noble/Tomlinson to approve the purchase of food service equipment that includes Blodgett ovens from Kavanaugh Restaurant Supply at a cost of $6,669.36. Motion carried with all present voting yes. Motion by Lucey/Wilkinson to approve a contract with GoRiteway to provide transportation for Early Childhood students. Contract will include a stipulation to allow termination of the agreement at any time. Motion carried with all present voting yes. Motion by Lucey/McIlrath to approve first reading of Dean of Students job description. Motion carried with all present voting yes.

Resignations:
Motion by Lucey /Tomlinson to accept with appreciation of service the resignation of Paraprofessional Amber Erickson effective November 27, 2103. Motion carried with all present voting yes. Motion by Tomlinson/Wilkinson to accept with appreciation of service the resignation of Kelly Anderson as co-coach of the Middle School Forensics co-curricular position. Motion carried with all present voting yes. Motion by Lucey/McIlrath to accept with appreciation of service the resignation of Jill Graeve from the Middle School Play co-curricular position. Motion carried with all present voting yes.

Offer of contracts or wage agreements:
Motion by Lucey/McIlrath to offer a wage agreement to Dori Kaltenberg for the Freshman Girls Basketball coaching position. Motion carried on a roll call vote with all present voting yes.
Motion by Lucey/Wilkinson to approve a contract addendum for Sara Wagner for the position of 1-8 Dean of Students for the remainder of the 2013-14 school year. Motion carried on a roll call vote with all present voting yes. Motion by Lucey/Tomlinson to approve a contract addendum for Jay Hausser for the position of interim PreK-8 Principal for the remainder of the 2013-14 school year. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Redell to move into closed session pursuant to Wis. Stat. s. 19.85(1) (c) (f) for the purpose of considering personal history, and preliminary personnel concerns of public employees at 7:58 p.m. Motion carried on a roll call vote with all present voting yes.

Motion by Lucey/Redell to return to open session at 8:49pm. Motion carried with all present voting yes.

Motion by Lucey/McIlrath to adjourn at 8:50pm. Motion carried with all present voting yes.

These minutes are subject to approval at the next meeting of the Board of Education.
Richard Wilkinson, Clerk